**Guide to Downloading Submitted Application Forms and Supporting Documents**

1. **Access the Portal**  
   Go to the Single Access Portal of your National Patent Office using the following link [on the SAP tool](https://epn.epo.org/admin/candidate-support-programme-submissions).
2. **Log In**  
   Log in using your credentials.
3. **View Candidate Information**  
   After logging in, you will see a list of candidates along with their personal details from the application form.

A screenshot of a computer

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1. **Download Application Form**
   * + You can download the submitted candidate's application forms in pivot format as a **CSV** file.
     + To open it in Excel, save the CSV file and open it with Excel.

**Note:** The page will display candidate data only if submissions have been made.

1. **Download Supporting Documents**  
   By scrolling to the far right of the table listing the personal details, you will find the documents submitted by each candidate. These must include:
   * + Motivation Letter
     + Support Letter from the employer
     + Proof of permanent residency
     + Proof of Enrolment for the EQE 2026

Click on the document name to download it in **PDF** format.

A screenshot of a computer

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